



Foreword:

This guide describes how to set up a local user account on the SetupWizzard netbook using the Windows 10 operating system. The individual steps are illustrated in the following instructions:

Instructions:

1. Starting from the desktop, go to the settings by clicking on the "Windows" button







2. Select the "Settings" button from the opened menu.



3. Click on "Accounts"

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4. Then open "Family and other users" (you may also see "Other users")



5. Add another person (add someone else) to this PC







6. Click on "I don't have this person's sign-in information"



7. Click on "Add a user without a Microsoft Account".

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8. Create a new user by answering the question "Who's going to use this PC?"

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a Mene	Find a setting			
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- Shore	🖾 Email & accounts	Who's going to use this PC?		
	🖏 Sign-in options	SetupWizzard		
	Access work or school	Make it secure.		
	R Family & other users	Enter password		
	C Sync your settings	Re-enter password		
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9. If necessary, create a **password** (optional – the fields can be left blank)

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	 Access work or school A, Family & other users Sync your settings 	Make it secure. Enter password Re-enter password Next Back
		Get help
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10. Select the **local user** (account) you just created



11. Change the **account type**

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12. Select "Administrator". You hereby grant the created local user rights for the further procedures and steps

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13. Confirm your selection with "OK".

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14. Select your **Windows user** by clicking the "**Windows**" button again



15. Log out the current Windows user



16. Then log into the newly created local user





To delete the Windows user:

17. At the end of the login process, you will be taken to the "Desktop" view (see screenshot). In the following steps, the previous Windows user "Setup Wizzard" will be removed.



WARNING: Data stored locally under the user (e.g. on the desktop or under "Documents") will be lost after the user has been deleted. To avoid data loss, it must be backed-up and transferred to the newly created user.

To do this, proceed as follows:





18. Starting form the desktop, open Windows Explorer and click "This PC"

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19. To access the data, open the "Local Disk (C:)" folder

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20. Follow the "Users" folder path

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21. Select the previous user associated with Microsoft SetupWizzard

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22. The following folders may now contain the user-related, locally stored data. These can then be copied to the new user

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23. To do this, copy the data into the same **folder structure** of the new user

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24. After the data has been backed up, use the **"Windows"** field to reopen the settings to delete the Windows user



25. Select "Accounts"

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26. From the **"Family and Other Users"** tab, click on the Administrator account associated with the Microsoft SetupWizzard account.



27. Click on "Remove"







28. Confirm with "Delete account and data"

Family & other users Find a setting Your family a Sign in with a Microsoft account to see your family here or add any new members to your family. Family members get their own sign-in and desktop. You can help kids stay safe with appropriate websites, time limits, apps, and games. Account RE Your info Delete account and data? Email & accounts Delete account and data? Sign-in options Setup Wizzard setupwizzard@yahoo.com <u>=</u>2 Access work or scho Deleting this person's account will remove all their data from this PC, including items on their desktop, downloads, documents, photos, music, and other files. If this data hasn't been backed up or saved to another location, such as another PC, it will be lost. A Family & other use C Sync your settings d data Cancel Help from the web Creating a local user account Setting screen time limits Switching users 0 🛱 😧 🖬 😭 🌣 * 19*C Stark bewolkt ∧ @ 🛎 //, ሳ 2/07 PM 🖓 Type here to search

WARNING: All data stored locally under this user will be deleted from the computer.

29. To create a shortcut to the SetupWizzard software on the desktop, first open **Explorer** and then **"Local Disk (C:)"**

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30. Open the folder "Program Files"

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31. Right click to select "CPSetupWizzard"

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32. Click on "Create a shortcut"

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33. Confirm with "Yes"

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34. A shortcut to the SetupWizzard software will be created on the desktop



Windows Bluetooth-connection to Platforms:

You may need to reset the Bluetooth connection from your computer to the SetupWizzard platforms. Instructions can be found in our user manual on pages 34 and 35.

The user manual can be accessed via the SetupWizzard software under "Help" \rightarrow "Manual". Alternatively, you can find the manual on our homepage www.setupwizzard.com under "Downloads".

If you have any problems setting up your user account, please contact SetupWizzard Support:

Tel.: +49 2955 4849-553

E-Mail: support@setupwizzard.com